



CEU
*Universidad
San Pablo*

UNIVERSIDAD CEU SAN PABLO FACT SHEET

Erasmus Code: E MADRID21
ECHE: PIC: 998002834
Website: www.uspceu.com/en/

VICE-RECTORATE FOR INTERNATIONALISATION

POSITION & FUNCTION	NAME	CONTACT DETAILS
Vice-rector for Internationalisation	Ainhoa Uribe Otalora	international.office@ceu.es +34 91 456 63 18
Deputy Vice-Rector for Internationalisation Moncloa Campus	Natalia del Barrio Fernández	natalia.barriofernandez@ceu.es +34 91 456 63 18 Ext
Deputy Vice-Rector for Internationalisation Montepríncipe Campus	Paola Otero Gómez	paotero@ceu.es 91 372 47 98 Ext 14782

INTERNATIONAL OFFICE

1. Moncloa Campus

C/ Julián Romea, 20 - 28003 MADRID (SPAIN)

POSITION & FUNCTION	NAME	CONTACT DETAILS
Head of International Office - Agreements - Teaching and Staff mobility	Alba Valle Izquierdo	alba.valleizquierdo@ceu.es +34 91 514 01 05 Ext: 15105
International Relations Officer - Agreements - Visiting Students	Fernanda Miranda Oltra	fernanda.mirandaoltra@ceu.es +34 91 514 01 05 Ext: 15329
International Relations Officer - Outgoing students	Ana-Ly Tamargo-Fernández Rodríguez	ana.tamargorodriguez@ceu.es +34 91 3724040 Ext:15113 (Monday, Tuesday, Wednesday, Friday) Ext.14913 (Thursday)
International Relations Officer - SICUE - COIL - BIPs	Beatriz González-Buendía García	beatriz.gonzalezgarcia@ceu.es +34 91 514 01 05 Ext: 15240

- Erasmus internships		
International Relations Officer - Incoming students	Diego Cornejo Poblete	Diego.cornejopoblete@ceu.es +34 91 514 01 05 Ext: 15704
International COIL (Collaborative Online International Learning) Coordinator - Program COIL English	Beatriz Lorena Jiménez Luengo	coil@ceu.es +34 91 514 01 05 Ext: 15409
International Relations Officer - Global Campus, IPP (International Professional Programs), IOP (International Online Programs), IBP (International Bilingual Programs)	Laura Liberatore Sánchez	laura.liberatoresanchez@ceu.es +34 91 514 01 05 Ext: 15494
International Assistant	Giulia Maria Giovannella	international.mobility@ceu.es +34 91 514 01 05

2. Montepríncipe Campus

Edificio EPS (Escuela Politécnica Superior) Planta BAJA - 28668 Boadilla del Monte - Madrid (SPAIN)

POSITION & FUNCTION	NAME	CONTACT DETAILS
Administrative Officer - Incoming + Outgoing students	Ana Ibarra Alcaraz	ana.ibarra@ceu.es +34 91 3724040 Ext: 14902
International Relations Officer - Outgoing + Incoming students - Erasmus internships	Ana-Ly Tamargo-Fernández Rodríguez	ana.tamargorodriguez@ceu.es +34 91 3724040 Ext:14913 (Tuesday, Thursday)
International Relations Officer - Global Campus, IPP, IOP, IBP	Verónica Matilla Julián	veronica.matillajul@ceu.es +34 91 372 47 00 Ext 14653

ACADEMIC COORDINATORS OF INTERNATIONAL RELATIONS

1. Law School (Moncloa)

NAME	CONTACT DETAILS
James Patrick St Maur Mills Bradley	james.stmills@ceu.es +34 91 5140400 Ext: 15746
Alberto Hidalgo Cerezo	alberto.hidalgocerezo@ceu.es +34 91 514040 Ext: 15750
International Assistants	inter_der@ceu.es

2. School of Economics and Business Studies (Moncloa)

NAME	CONTACT DETAILS
Elizabeth Frank	elizabeth.frank@ceu.es +34 91 456 63 00 Ext: 15408
Sara Lorenzo Ros	sara.lorenzoros@ceu.es +34 91 456 63 00
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International Assistants	inter_eco@ceu.es

3. School of Humanities and Communication Sciences (Moncloa)

NAME	CONTACT DETAILS
Sara Ruiz Gómez	sara.ruizgomez@ceu.es +34 91 456 42 00 Ext: 14222
Ángela Ávila Peiró	angela.avilapeiro@ceu.es +34 91 456 42 00 Ext: 14222
Cristina Jaramillo Sánchez	cristina.jamillosanchez@ceu.es +34 91 456 42 00 Ext: 14222
International Assistant	inter_hum@ceu.es

4. Institute of Technology (Montepríncipe)

NAME	CONTACT DETAILS
Rocío Santo-Tomás Muro	rocio.santotomasmuro@ceu.es +34 91 372 47 00 Ext: 14901
Cristina Sánchez López de Pablo	cristina.sanchezlopezpablo@ceu.es +34 91 372 47 00 Ext: 14969
International Assistant	inter_eps@ceu.es

5. School of Pharmacy (Montepríncipe)

NAME	CONTACT DETAILS
Esther Gramage Caro	esther.gramagecaro@ceu.es +34 91 372 47 00 Ext: 15252
Paola Otero Gómez	paotero@ceu.es +34 91 3724700 Ext: 14798
M ^a Fernanda Rey-Stolle Valcarce	frstolle@ceu.es +34 91 3724700 Ext: 14769
International Assistants	inter_far@ceu.es

6. School of Medicine (Montepríncipe)

NAME	CONTACT DETAILS
Juan Antonio Ardura Rodriguez	juanantonio.ardurarodriguez@ceu.es +34 91 372 47 00
Aitor Martín-Pintado Zugasti	martinpintado@ceu.es +34 91 372 47 00 Ext: 14635
Ángeles López Martín	angiel@ceu.es +34 91 372 47 00 Ext: 14633
International Assistants	inter_med@ceu.es inter_med2@ceu.es

CEU GLOBAL ACADEMIC COORDINATORS

NAME	SCHOOL	CONTACT DETAILS
Natalia de Barrio Fernández - IBP Fordham Coordinator	Law School	natalia.delbarrio@ceu.es
Alexandra Dumitrascu - IPP UNITAR (United Nations Institute for Training and Research) Coordinator	Law School	alexandra.dumitrascu@ceu.es
María Cortejoso Lino - IBP Boston IBC Coordinator	School of Economics and Business	maria.cortejosolino@ceu.es
María Isabel Abradelo de Usera -. IBP UCLA Coordinator	School of Humanities and Communication Sciences	iabrad@ceu.es
Roberto Gelado Marcos - IBP Columbia & IBP Arizona	School of Humanities and Communication Sciences	roberto.geladomarcos@ceu.es
Irene Ortín Remón - IBP Chicago Coordinator	School of Pharmacy	irene.ortinremon@ceu.es
Julio Sevillano Fernández - IBP Boston Biotec Coordinator	School of Pharmacy	jsevilla@ceu.es
Cristina Sánchez López de Pablo - IBP Boston GIB Coordinator	Institute of Technology	cristina.sanchezlopezpablo@ceu.es

RECOMMENDED LANGUAGE SKILLS

The sending institution is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

LANGUAGE(S) OF INSTRUCTION	RECOMMENDED LANGUAGE OF	
	STUDENT	STAFF MOBILITY
Spanish	B2	B2
English	B2	B2

CALENDAR

FALL SEMESTER AND COMPLETE ACADEMIC YEAR	SPRING SEMESTER
Nomination deadline: 30 th April	Nomination deadline: 30 th September
Application deadline: 15 th June	Application deadline: 15 th November
1. Nominations should be sent through the Forms: https://forms.office.com/e/rirXyd7vbr 2. Application instructions will be sent to the student directly by international.mobility@ceu.es 3. CEU San Pablo University will send its decision within 4 weeks after the application period has ended. 4. A Transcript of Records will be issued no later than 8 weeks after the assessment period has finished.	

GENERAL INFORMATION

Grading system	Check information here
Visa	https://extranjeros.inclusion.gob.es/es/InformacionInteres/InformacionProcedimientos/Ciudadanosnocomunitarios/hoja003/index.html *CEU San Pablo does not manage the visa, the process shall be done by the student
Outgoings Insurance	ana.tamargorodriguez@ceu.es Phone: +34 91 3724040
Housing	Check information here There is an Hospitality service that you can pay: more info click here
Special needs	Check information here